

MINUTES
LIBRARY BOARD OF TRUSTEES
Wednesday, May 8, 2019

Present: Sheila Sterling, Eileen Gabrielle, Miriam Yu, Susan Jung, Jim Lessersohn, John Trause, , Joe Colella, Carol Blakeslee (CAB), Claire Beslow (CB)

Absent: Anne Sullivan,

Regular Business – meeting began 7:40 pm

- I. Approval of minutes: Regular meeting – April 10, 2019 (EG, SJ—as amended)
 1. Amend minutes to say that we are working on the Library Grant with the Borough of Oradell’s grant writer Laura Hatch
- II. Approval of financial reports and Transaction Reports (Bill Lists) – April 2019 (CB, EG)
 1. John pointed out that the income from the copier is much higher this year than last because we have a new wireless copier, which the public uses much more frequently than it did the older printer
 2. Jim talked about the health benefits line
 3. We are back to having two transaction reports—one for the prior month and one that reflects up to the Monday before our meeting

III. Acceptance of April 2019 Information Services and Youth Services Librarians Reports (CB, EG)

- III. Acceptance of April 2019 Director’s Report (CB, EG)
 1. The Autism Training went well
 2. John had a meeting (training) on the BCCLS delivery; this service will go into effect at the end of June
 3. JerseyCat will continue, but with a system to be worked out by the BCCLS Delivery Coordinator
 4. Talked about BCCLS considering uniform (universal) loan periods and uniform fines
 5. We talked about BCCLS considering having two automatic renewals

Correspondence - None

Old Business

- I. Paid Sick Leave Policy
 1. Our sick leave policy is the same as the State law; John made an additional proposal which has not yet been approved by the Borough
 2. This is presently being tracked in Excel in the Borough and manually and on an Excel spreadsheet in the Library; we await the implementation of the Borough’s online tracking system
- II. Library budget for 2019 accepted in full!
- III. John shared the news of the raises with the staff
- III. Strategic Planning Committee meeting on Monday, May 6, 2019

1. Would like to have a public survey to give the public, and the staff, opportunities to voice their ideas about what they'd like to be addressed at the Library
2. Trying to get suggestions on how to attract younger adult patrons to the Library
3. John asked for feedback on Surveys and Strategic Plans created by other libraries
4. This will all inform the budget process – we understand the perspective of the Borough, but are just concerned about some potential upcoming needs
5. George Carter is looking for someone to take over as Borough Historian and Borough Archivist
6. Discussed how to increase volunteerism both for the Library and the Friends
7. Talked a bit about the air conditioning – repair, replace...Miriam will speak with someone about the problem (the people who repair for us are very responsive and responsible). We want to apply for the State construction grant for a natural gas generator (waiting for the monies to become available)

New Business

- I. Talked about summer Saturdays
 1. Begin these on Saturday, July 13, 2019, perhaps with an event or celebration (can't start on Saturday, July 6, 2019, because we have no one to work that day), and also be closed on Labor Day weekend
 2. Maybe a theme for July and one for August, and create special programs for those Saturdays
- II. Jim talked about the Ellsworth Kelly stamps to be issued.
 1. The postmaster would like to do some sort of event after they come out (May 31); there will be an event in Spencertown, New York, where the stamps will first be issued; Jim will go to the event
 2. Miriam spoke with the Mayor and we will have a proclamation followed by a resolution that Jim will accept and then take with him to the event in Spencertown
 3. Talked about possibly combining that First Saturday idea with the Ellsworth Kelly event
- III. A week from Saturday, May 18 at 2:00, a cellist, E. Zoe Hassman, will be performing in the South Reading Room
 1. Zoe tells a great story about walking through Hackensack with her cello to attend an event at Johnson Public Library in Hackensack
 2. Zoe is part of a Chamber Group

Public Portion

Closed Session

Next Board Meeting Wednesday, June 12, 2019 – meeting adjourned 9:15 pm (CB, EG)