

MINUTES
LIBRARY BOARD OF TRUSTEES
Wednesday, April 10, 2019

Present: Sheila Sterling, Eileen Gabrielle, Miriam Yu, Carol Blakeslee (CAB), Joe Colella, Jim Lessersohn, Anne Sullivan, Claire Beslow (CB), John Trause, Susan Jung

Absent:

Regular Business

- A. Approval of minutes: Regular meeting – March 13, 2019 (EG, AS)
- B. Approval of financial reports and Transaction Reports (Bill Lists) – March 2019 (CB, JC)
 - 1. Reviewed the balance sheet
 - 2. Walked through the Income & Expense comparison sheet with Anne highlighting some aspects
 - a. 3. Talked about health benefits—there are 4 months recorded in the actual but doesn't match last year's because that one reflects 3 months with a different number of personnel
 - 3. Went over Profit and Loss comparison sheet – looks pretty much in line with last year
 - 4. Transaction Report – looks really good in new format; everything (other than healthcare) is pretty much as expected
- C. Acceptance of March 2019 Information Services and Youth Services Librarians Reports (CB, EG)
- D. Acceptance of March 2019 Director's Report (CB, JL)
 - 1. Talked about the BCCLS Strategic plan – John went to a committee meeting and talked a bit about the variety of perspectives different libraries have on plans for BCCLS
 - 2. Talked about fines

Correspondence

Old Business

- A. Paid Sick Leave Policy
 - 1. Miriam explained why we don't yet have an electronic system: those systems that the Council had been considering did not get great reviews, so the Council is going to look for other options
- B. Library budget presentation 2019 follow-up
 - 1. Council is okay with our budget for this year, but because we (the library) have met the 5 year plan, we may no be receiving any increases over the next few years so that the Council can try to lessen its debt
 - 2. Our strategic plan for the next 5 years is in the works right now, so we do not yet know what our (financial) needs in the future will be
- C. We are receiving the Library grant from Nora Hatch: Go Van Go and Bruce Springsteen; it will happen in the fall, if possible

- D. Borough Clerk / Administrator Laura Lyons is still working on increasing our bandwidth for Borough Hall and will get back to us on whether the Library can be included

New Business

- A. BCCLS Advocacy Day at Rochelle Park Senior Center on Friday, March 15, 2019 report
1. Anne, Miriam, and John attended this program
 2. Several speakers addressed what it is that is most effective for them to hear from municipal libraries in order to influence change
 3. Talked about how apply for grant money for building projects
 4. John explained the difference between an Association Library and a Municipal Library; Association Libraries are able to be members of BCCLS, but they must meet the requirements that the Municipal libraries meet.
- B. Closing the Library on Thursday, May 2, 2019 from 10 a. m. to 11:30 a. m. for free Autism (Heart to Heart for Autism) training for staff
1. Heart to Heart for Autism does free staff training on autism. This is a timely program for us because we had an incident with a young boy who has autism, and the staff was unable to get him to leave when it was closing time.
 2. Jim moved to “close the Library on May 2 from 10-11:30 for this program on autism” (JL, AS)
- C. Strategic Planning

Public Portion

Closed Session – moved for closed session 8:50 p. m. (SS, JL); moved out of closed session 9:00 (SS,JL)

Meeting Adjourned - 9:20 p. m. (CB, EG)

Next Board Meeting Wednesday, May 8, 2019