

**MINUTES**  
**LIBRARY BOARD OF TRUSTEES**  
**Wednesday, March 13, 2019**

**Present:** Sheila Sterling, Eileen Gabrielle, Miriam Yu, Joe Colella, Jim Lessersohn, Anne Sullivan, Claire Beslow, Susan Jung

**Absent:** Carol Blakeslee

**I. Regular Business**

- A. Approval of minutes: Regular meeting – February 13, 2019 (EG, JC)
  
- B. Approval of financial reports and Transaction Reports (Bill Lists) – February 2019 (CB, EG)
  - 1. Went over the balance sheet
  - 2. Discussed receipt section of the Petty Cash Report – deposits from: fines, fees, contributions from Foundation and the Friends, BCCLS check
  - 3. Looked at the Income/Expense Report – pretty much in line with last year
    - a. Appropriation – we are ahead of last year
    - b. Reciprocal borrowing
    - c. Personnel
    - d. BCCLS delivery fee
  - 4. Transaction Report
    - a. Went over transaction report
    - b. Reviewed and approved those checks that were not listed on the transaction report but signed by the Treasurer, Anne Sullivan, after they were voted on (check numbers 2520-2532).
  
- C. Acceptance of February 2019 Information Services, and Youth Services Librarians Reports (CB, EG)
  
- D. Acceptance of February 2019 Director’s Report (CB, AS)
  - 1. Talked about the Anthony Suarez program – very informative
  - 2. John explained some of the issues with the tutors with regard to our staff; we discussed some of these
  - 3. John talked about the Montclair Literary Festival to which he was invited to read his poetry
  - 4. Talked about the possible fate of “BCCLS BooksNJ” book festival

**II. Correspondence**

**III. Old Business**

- A. Paid Sick Leave Policy - no news
  
- B. Library budget presentation 2019 follow-up – no decisions made yet
  - 1. Reports will be sent to Trenton in April; we should hear in May
  
- C. Still waiting to hear about increasing the bandwidth and link it to the Borough’s service

#### **IV. New Business**

##### **A. Grants**

1. Miriam said that Norah Hatch, the grant writer for the Borough, would be willing to write some grants for us: NJhumanities.org ; John will propose 3 dates ; Miriam will send us the list, we will each send her two recommendations; then, we'll try to narrow down the choices, possibly by a further review of the list

#### **V. Public Portion**

#### **VI. Closed Session**

**Next Board Meeting** Wednesday, April 10, 2019

Meeting Adjourned 9:05.