

MINUTES
LIBRARY BOARD OF TRUSTEES
Wednesday, March 11, 2020

Present: Sheila Sterling, Miriam Yu, Carol Blakeslee (CAB), Jim Lessersohn, Anne Sullivan, Claire Beslow (CB), John Trause, Joe Collela, Susan Jung

Absent: Eileen Gabrielle

Regular Business

1. Approval of minutes:
Regular meeting – February 12, 2020 (CB, CAB)
2. Approval of financial reports – February 2020 – and Transaction Reports (Bill Lists) – February 2020 (CB, JL)
 - a. Went over the Treasurer’s Report
 - b. Detailed the Balance Sheet, Petty Cash Receipts, Income and Expenses vs. Budget Report and the Profit and Loss Report – highlighting the reasons for some lower or higher numbers
 - c. All fine with the Transactions Report
3. Acceptance of February 2020 Information Services Report (CB,AS)
4. No Youth Services Librarian Report for February because we don’t yet have a Youth Services Librarian
4. Acceptance of February 2020 Director’s Report (CB, AS)
 - a. Talked about how fine money is distributed (to the home libraries) differently between cash and credit payments, the former of which may be paid at any BCCLS library without the fine money being forwarded, whereas, credit card payments go to the patron’s home library

Correspondence

Old Business

1. Strategic Planning Committee
 - a. John is working on doing an executive summary of the community survey we did late last year
 - b. John and Linda will run some focus groups made up of respondents who indicated an interest
2. Library budget presentation 2020 – Follow-up
 - a. Final capital budget meeting last Saturday; the Borough is very over budget (one problem is a large tax appeal; another is that the police really need new radios)
 - b. Miriam reported on the generator grant—we are not going to be able to apply for it on time

New Business

1. BCCLS Office Year In Review 2019
 - a. We talked about some of the points made in the Review

2. The mayor has called for a meeting tomorrow to discuss COVID-19 preparations. Mayor Didio suggested that we cancel any events that will attract a large number of people or senior citizens—our discussion focused mainly on what to do with regard to NJ Marker’s Day and future programs. John and Miriam will attend the Mayor’s meeting on COVID-19 tomorrow morning, Thursday, March 12, 2020

2. John announced our new Youth Services Librarian – Carol Blakeslee. Carol will start on Monday, March 16, 2020. We heartily welcome her!!

Public Portion

Closed Session

Next Board Meeting Tuesday, April 14, 2020 (note change)

Meeting Adjourned: 8:40 p. m.