

MINUTES
LIBRARY BOARD OF TRUSTEES
Wednesday, February 12, 2020

Present: Sheila Sterling, Eileen Gabrielle, Susan Jung, Carol Blakeslee (CAB), Joe Collela, Jim Lessersohn, Ann Sullivan, Claire Beslow (CB), John Trause

Absent: Miriam Yu

Regular Business

- A. Approval of minutes: Regular meeting – January 15, 2020 (AS, EG)
 - 1. Eileen moved to amend the minutes to note that we approved the Budget for the presentation (EG, CB)
- B. Approval of financial reports – January 2020 – and Transaction Reports (Bill Lists) – January 2020 (CB, AS)
 - 1. Went over Balance Sheet – Town gave us \$1000 towards our appropriation to help us with cash flow
 - 2. Looked over receipts
 - 3. Income and Expense report is in line with expectations (note that there are 2 months of health care premiums because of early payment in February)
 - a. We are now going to be paying for increased bandwidth
 - 4. Reviewed transaction report
- C. Acceptance of January 2020 Information Services Report (and note lack of Youth Services Librarian Report because of job vacancy) (JC, CB)
- C. Acceptance of January 2020 Director’s Report (SJ, EG)
 - 1. Talked about checking out mobile “hotspots” to patrons (through T-mobile) – we have 10
 - 2. We are totally in line with BCCLS Unified Loan Periods and Automatic Renewal to be implemented on Friday, February 14, 2020

Correspondence

Old Business

- A. Strategic Planning Committee
 - 1. The Committee will be meeting next Tuesday, Feb 18
- B. Construction Grant – Update from Mayor and Council
 - 1. Miriam may still interested in pursuing this grant (for the generator)
- C. John is going to invite people who expressed interest in helping out with the Library to the “thank-you” Volunteers Breakfast

New Business

- A. Library budget presentation 2020 – Follow-up
 - 1. Sheila thanked all those involved for a great presentation; Miriam said that it was well-received
 - 2. We should hear back from the Council soon

Public Portion

Closed Session (JL, CB)

Meeting adjourned 9:00

Next Board Meeting Wednesday, March 11, 2020