

MINUTES
LIBRARY BOARD OF TRUSTEES
Wednesday, January 10, 2018

Present: Sheila Sterling, Eileen Gabrielle, Miriam Yu, Carol Blakeslee (CAB), Jim Lessersohn, Anne Sullivan, Joe Colella, Claire Beslow (CB), John Trause

Absent: Andrew Rudman

Regular Business

Laura Graham swore in the reappointed Trustees: Jim Lessersohn, Anne Sullivan, Claire Beslow

I. Reorganization and Election of Officers

1. President: Sheila Sterling – nominated and approved unanimously (AS, CB)
2. First Vice President: Eileen Gabrielle - nominated and approved unanimously (JL, CB)
3. Second Vice President: Jim Lessersohn - nominated and approved unanimously (EG, CB)
4. Secretary: Claire Beslow - nominated and approved unanimously (EG, AS)
5. Treasurer: Anne Sullivan - nominated and approved unanimously (JL, MY)
6. Carol Blakeslee was also reappointed as the Superintendent's Alternate (Schools Liaison)
7. Andrew Rudman had also been reappointed as the Mayor's Alternate (Council Liaison)

2. Approval of minutes: (EG, AS)

Regular meeting – December 13, 2017

3. Approval of financial reports and Transaction Reports (Bill Lists) – December 2017 (CB, EG)

- a. Reviewed the report that Anne distributed at our meeting
- b. Then looked over the individual reports that had been distributed before the meeting: Balance sheet, petty cash, income and expense, profits and loss, and transaction reports
 - a. We seem to be pretty close to budget on most items
 - b. Our increase in appropriation covered our increase in salaries
 - c. Utilities and acquisitions went up
 - d. We ended the year on a very positive note

4. Acceptance of December 2017 Information Services, and Youth Services Librarians Reports (MY, CB)

5. Acceptance of December 2017 Director's Report (JL, AS)

- a. We received a generous donation
- b. We talked about when we might present the new Ellsworth Kelly print

Correspondence - None

Old Business

1. Saturday, April 21, 2018 is the new date for the postponed Jazz fundraiser (6:30 - 9:30 p. m.)
2. New Jersey Makers Day is Saturday, March 10, 2018

New Business

1. Talked about our fine structure
2. Talked about a welcome packet and how it might be distributed

3. Sine Die and Reorganization meeting on Saturday, January 6, 2018 at 1 p. m. at Borough Hall
 - a. The Mayor would like to do a program where she would read aloud to the children
4. BCCLS Certification of Agreement
 - a. Sheila read the Agreement aloud and we agreed unanimously to certify the agreement (JL, EG)
5. Library budget presentation 2018
 - a. January 27, 2018 at 8:30 am; we are all are invited to attend
6. Anne presented the new, adjusted, budget – we are budgeting, as usual, for a “break even” (Motion made to accept the budget as revised to take into account the new information on health care (AS, CAB)
 - a. We discussed the fact that last year, our insurance premium was higher at the end of the year than what it had been presented to be at the beginning of the year. We adjusted next year’s budget in anticipation of the same situation possibly occurring this year.
 - b. The appropriation request was reduced from \$715,000 to \$712,000
7. John reported the failure of the State’s new intra-library delivery system; the transition itself had caused disruption of service for several weeks already.
8. The public elevator may have leaked fluid. It hydraulic fluid level was seen to be low after the elevator got stuck in the open position on the lower level on Sunday, January 7, 2018. It will be monitored.
9. Last night, a pipe for the cold water exploded in the second-floor staff bathroom.
10. There is also a problem with the carbon monoxide detector on the front door. The panel in the telecommunications room may have to be replaced.

Public Portion - None

Closed Session - None

Next Board Meeting Thursday, February 15, 2018 (rescheduled to avoid Valentines Day)

Adjourned: 9:20 p. m. (CB, CAB)

Respectfully submitted,
Claire Beslow