

Borough Council Joint Meeting

Tuesday July 13, 2021

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81448440501?pwd=bGFIQVBEaW1VTVVGdUZtNUcrdlhrZz09>

Passcode: 132489

+1 929 205 6099

Webinar ID: 814 4844 0501

Passcode: 132489

**** Meetings can also be viewed on OPTV (Verizon FIOS channel 2128 or Optimum channel 77) or via LIVE stream from www.oradell.org (click OPTV, scroll down to “playlist” and click LIVE STREAM) ****

1. **7:30** - Call to Order- Mayor Didio

2. Statement of Compliance with the Open Public Meetings Act

Mayor Didio: “Notice of this meeting was published in the official newspapers and prominently posted in Borough Hall and filed with the Municipal Clerk in accordance with the requirements of the Open Public Meetings Act.

3. Pledge of Allegiance

4. Roll Call

5. Presentation/Proclamation: Retired Sergeant Derek Kahill OPD
Jessica Valdes 2021 Teacher of the Year – St. Joseph’s School

6. Correspondence: 1. Letter from Church Street Residents
2. Letter from 671 Briarwood Court re: tree program

Public Comment: (Guidelines)

The meeting is now open to the public for agenda items only. Each speaker shall have one turn and not exceed 5 minutes. There will be another Public Comment at the conclusion of the meeting. Please identify yourself at the microphone & remain courteous

Public Comment: As per resolution 21-81 (published March 30, 2021 in the Bergen Record) and DCA Local Finance Notice 2020-21 the Municipal clerk shall enforce all public comment protocols outlined in both documents. Copies can be found at www.oradell.org

Agenda items listed will be enacted by one motion. There will be no separate discussions of those terms unless a member of the Council member requests, in which event the item will be removed from the general order of business and considered in its sequence on the agenda.

PLEASE NOTE ALL RESOLUTIONS ON THE CONSENT AGENDA AND ORDINANCES ARE POSTED ON THE BULLETIN BOARD

Resolutions:

Resolution 21-144

Approve payment of all bills and vouchers in the amount of \$1,005,176.92

Resolution 21-145

Approve renewal membership in Bergen County Joint Insurance Fund for three years

Resolution 21-146	Approve 2021 salary amount for Non Union Employees
Resolution 21-147	Approve 2021 compensation for Public Works Industries LLC in the amount of \$4,000
Resolution 21-148	Approve solicitation of RFP's for IT services for the Borough of Oradell
Resolution 21-149	Approve construction management for Neglia Engineering for NJDOT Prospect Avenue Phase I and II in the amount not to exceed \$33,4500.00
Resolution 21-150	Approve appointment of Karen Bonuck to Beautification/Environmental Committee
Resolution 21-151	Approve expenditure for emergency paving of Beverly Road in the amount not to exceed \$20,000.
Resolution 21-152	Approve grant application to NJDOT for Prospect Avenue Phase III

Committee Reports:

Administration

Council President Tracy Schoenberg

DPW

Councilman Roger B. Tashjian

Public Safety & Emergency Management

Councilman Stephen Carnevale

Ordinance

Councilman Robert Jannicelli

Adoption: 21-7

**AN ORDINANCE TO FIX COMPENSATION OF CERTAIN EMPLOYEES OF THE
BOROUGH OF ORADELL, COUNTY OF BERGEN, AND STATE OF NEW JERSEY**

Finance

Councilwoman Yu

Technology and Communication

Councilman Jonathan Kern

Mayor's Report:

Borough Administrator's Report

Borough Attorney's Report:

Old Business:

New Business:

Public Comment:

Public Comment: As per resolution 21-81 (published March 30, 2021 in the Bergen Record) and DCA Local Finance Notice 2020-21 the Municipal clerk shall enforce all public comment protocols outlined in both documents. Copies can be found at www.oradell.org

Each speaker shall have one turn and not exceed 5 minutes. Please identify yourself at the microphone & remain courteous.

Motion to adjourn

RESOLUTION NUMBER 21-144
BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY

WHEREAS, the claims and accounts listed below having been checked by the Chief Financial Officer and found correct, therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of
\$1,005,176.92

CURRENT FUND

Salaries & Wages	\$326,029.61
Other Expenses	\$570,922.12
Health Benefits	\$1,552.37
Refunding Bond Interest	\$36,975.00

CAPITAL FUND

General Capital	\$56,295.62
-----------------	-------------

TRUST FUND

Miscellaneous Trust	\$13,402.20
Animal Trust	\$0.00
COAH	\$0.00

<i>GRAND TOTAL ALL FUNDS</i>	<u>\$1,005,176.92</u>
-------------------------------------	------------------------------

AUTHORIZED:

APPROVED:

Miriam Yu, Finance Chair

Dianne Camelo Didio, Mayor

The foregoing resolution was, on motion duly made and seconded, adopted by roll call vote at Regular Meeting of the Mayor and Council held on July 13, 2021.

Laura J. Lyons, RMC
Administrator/Borough Clerk

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the BOROUGH OF ORADELL is a member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2021 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The BOROUGH OF ORADELL agrees to renew its membership in the Bergen County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Bergen County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this 13th day of JULY, 2021 by a vote

of: _____ Affirmative
 _____ Negative

MAYOR DIANNE CAMELO DIDIO

ATTEST
LAURA J. LYONS, CPM, RMC, RPPO
BOROUGH ADMIN/CLERK

DATE

**AGREEMENT TO RENEW MEMBERSHIP IN THE
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Bergen County Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the BOROUGH OF ORADELL is currently a member of said Fund, and;

WHEREAS, effective December 31, 2021, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of THE BOROUGH OF ORADELL has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. THE BOROUGH OF ORADELL hereby renews its membership in the Bergen County Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2022 and ending January 1, 2025*.
2. The BOROUGH OF ORADELL hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Bergen County Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking & Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. THE BOROUGH OF ORADELL agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the BOROUGH OF ORADELL in the Bergen County Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the _____.
5. Executed the 13th day of JULY, 2021 as the lawful and binding act and deed of the _____, which execution has been duly authorized by public vote of the governing body.

MAYOR DIANNE CAMELO DIDIO

ATTEST
LAURA J. LYONS, CPM, RMC, RPPO

EXECUTIVE DIRECTOR
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

*12:01 am

BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY

RESOLUTION 21-146

Offered by

Seconded by

Member	Aye	No	Abstain	Absent
MAYOR DIDIO				
SCHOENBERG				
TASHJIAN				
CARNEVALE				
JANNICELLI				
YU				
KERN				

BE IT RESOLVED, by the Mayor and Council approve salaries for the below positions.

Position	2021 Salary
Administrator	\$ 57,024.00
Municipal Clerk	\$118,000.00
Purchasing Agent	\$ 2,500.00
Chief Financial Officer	\$120,232.50
Tax Assessor	\$ 24,403.62
Tax Collector	\$ 17,937.50
Deputy Clerk	\$ 59,995.00
OEM Coordinator	\$ 10,000.00
Construction Official/Zoning Official	\$108,756.64
Superintendent of Public Works	\$110,000.00
Underground storage tank certification	\$ 2,500.00
Fire Prevention Official	\$15,000.00

BE IT RESOLVED, that all titles are retroactive to 1/1/21 with exception to Fire Prevention Official whom shall be retroactive to 12/13/20.

BE IT FURTHER RESOLVED, there is a need to appoint Chris Petronzio to Fire Official to a term expiring 12/31/21.

DIANNE CAMELO DIDIO, MAYOR

Passed on a roll call vote at the special meeting of the Mayor and Council of the Borough of Oradell held on Tuesday, July 13, 2021

Laura J. Lyons, CPM, RMC, RPPO
Borough Administrator/Municipal Clerk

BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY

RESOLUTION 21-147

Offered by

Seconded by

Member	Aye	No	Abstain	Absent
MAYOR DIDIO				
SCHOENBERG				
TASHJIAN				
CARNEVALE				
JANNICELLI				
YU				
KERN				

BE IT RESOLVED, by the Mayor and Council approve compensation to Public Works Industries, LLC to hold and administer responsibilities for C-2 Sewer license for 2021 in the amount of \$4,000.

DIANNE CAMELO DIDIO, MAYOR

Passed on a roll call vote at the Regular of the Mayor and Council of the Borough of Oradell held on Tuesday, July 13, 2021

Laura J. Lyons, CPM, RMC, RPPO
Borough Administrator/Municipal Clerk

RESOLUTION 21-148
BOROUGH OF ORADELL
BERGEN COUNTY

BE IT RESOLVED, by the Mayor and Council of the Borough of Oradell that the Borough Administrator is hereby authorized to solicit proposals for "IT Vendor Services for the Borough of Oradell".

DIANNE CAMELO DIDIO, MAYOR

Passed on roll call vote at the Regular Public Meeting of the Mayor and Council of the Borough of Oradell held on Tuesday July 13, 2021

(SEAL)

ATTEST:

Laura J. Lyons, CPM, RMC, RPPO
Borough Administrator
Municipal Clerk

BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY

RESOLUTION 21-149

Offered by

Seconded by

Member	Aye	No	Abstain	Absent
MAYOR DIDIO				
SCHOENBERG				
TASHJIAN				
CARNEVALE				
JANNICELLI				
YU				
KERN				

BE IT RESOLVED, the Mayor and Council hereby approves the following proposal to Neglia Engineering Associates:

Name of Project:

2020/2021 DOT Prospect Avenue Construction management

Not to Exceed Amount

\$33,450.00

DIANNE CAMELO DIDIO, MAYOR

Passed on a roll call vote at a meeting of the Mayor and Council of the Borough of Oradell held on July 13, 2021

ATTEST:

LAURA J. LYONS, CPM, RMC, RPPO

RESOLUTION 21-150
BOROUGH OF ORADELL
BERGEN COUNTY

WHEREAS, vacancies exist on the Environmental Committee/Beautification Committee;
and

WHEREAS, Mayor Didio received correspondence indicating interest an appointment;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Oradell that they hereby appoint Karen Bonuck to the Environmental/Beautification Committee to a term which will expire on 12/31/21

DIANNE CAMELO DIDIO, MAYOR

Passed on roll call vote at the Regular Public Meeting of the
Mayor and Council of the Borough of Oradell held on Tuesday
July 13, 2021

(SEAL)

ATTEST:

Laura J. Lyons, CPM, RMC, RPPO
Borough Administrator/Municipal Clerk

BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY

RESOLUTION 21-151

Offered by

Seconded by

Member	Aye	No	Abstain	Absent
MAYOR DIDIO				
SCHOENBERG				
TASHJIAN				
CARNEVALE				
JANNICELLI				
YU				
KERN				

WHEREAS, the Borough hereby declares a public emergency on Beverly Road due to emergency water line improvements and repairs conducted by Suez; and

WHEREAS, the Borough commits in this declaration that a resolution shall be authorized to encumber not to exceed \$20,000 to Montana Construction to complete necessary paving to ensure the health safety and welfare of Borough residents; and

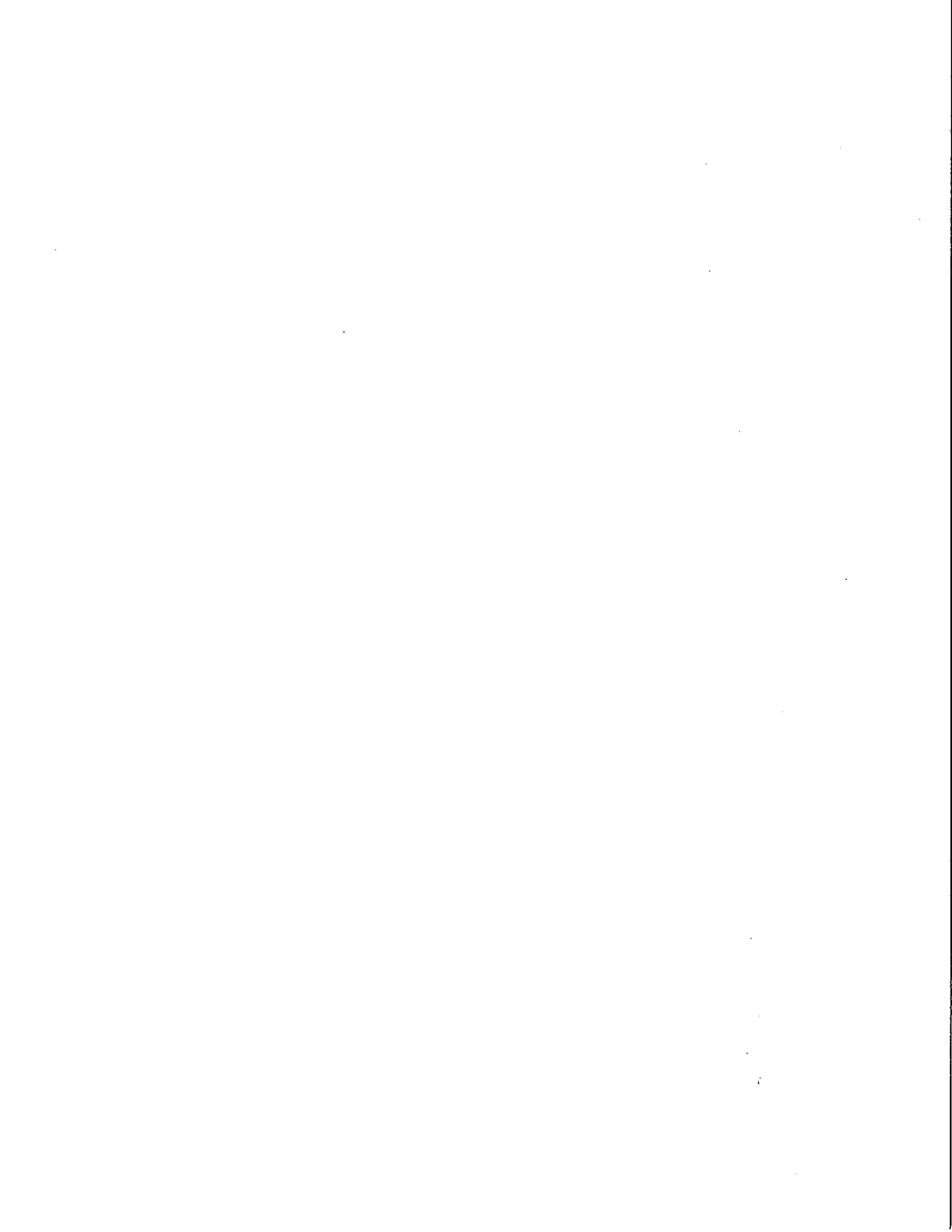
WHEREAS, funds have been certified by the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED, that the Borough of Oradell shall expend funds to complete paving on Beverly Rd due to Suez upgrades and repairs in an amount not to exceed \$20,000.

Dianne Camelo Didio, Mayor

Passed on roll call vote at a Regular Meeting of the Mayor and Council of the Borough of Oradell held on Tuesday, July 13, 2021
ATTEST:

Laura J. Lyons, CPM, RMC, RPPO
Administrator/Borough Clerk



Borough of Oradell
Resolution No.21-152

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for funding from the FY2022 Municipal Aid Program for the Prospect Avenue Improvement Project – Phase III.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oradell formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as *MA-2022-Prospect Avenue Improvement Project -00561* to the New Jersey Department of Transportation on behalf of the Borough of Oradell.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Oradell and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on this 13th day of July 2021

Laura Lyons, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Clerk

Mayor

BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY
ORDINANCE #21-7

This ordinance published herewith was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Oradell, in the County of Bergen and State of New Jersey, held on June 22, 2021. It will be further considered for final passage after public hearing thereon, at a Public Meeting of said Borough Council to be held in the Town Hall, in said Borough, on July 13, 2021 at 7:30 PM, and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office in said Borough Hall to the members of the general public who shall request the same.

LAURA J. LYONS
Municipal Clerk

**BOROUGH OF ORADELL
BERGEN COUNTY, NEW JERSEY
ORDINANCE #21-7**

**AN ORDINANCE TO FIX COMPENSATION OF CERTAIN EMPLOYEES OF THE
BOROUGH OF ORADELL, COUNTY OF BERGEN AND STATE OF NEW JERSEY.**

BE IT ORDAINED by the Borough Council of the Borough of Oradell as follows:

SECTION 1. PURPOSE salaries and wages, longevity payments or other compensation provided for by terms of this ordinance are hereby fixed for the respective employees of the Borough of Oradell. The respective rates and sums shown herein effective January 1, 2021 as per schedule A.

SECTION 2. METHOD OF PAYMENT The Chief Financial officer will present semi-monthly to the governing body for approval warrants drawn to the order of the Borough of Oradell Payroll Account as follows:

In advance for all employees whose salaries are on annual or weekly basis when such salaries are due and payable prior to the next regular meeting of the governing body. In advance for all employees whose compensation is on an hourly basis when the compensation has been approved by the chairman of the appropriate committee and has been certified to the municipal Chief Financial Officer.

At the first meeting of the governing body in January of each year there shall be approved an account to be designated "The Borough of Oradell Payroll Account," and from time to time the Chief Financial Officer, upon receipt of a warrant for the amount due such Payroll Account, shall deposit the same to the credit of the Payroll Account. The Chief Financial officer shall thereafter draw checks on said Payroll Account to the employees entitled to payment therefrom.

At each regular meeting of the governing body the Chief Financial Officer shall submit for approval or ratification, as the case may be, the necessary payrolls for the amount due the several officers and employees for compensation. The payroll shall be considered by the governing body in due course and approved if found to be correct. In case of error or adjustment in the payroll, it shall be the duty of the Chief Financial Officer to see that such error or adjustment is properly corrected and an appropriate record made thereof.

Such officers as may be designated by the governing body are hereby authorized to sign warrants drawn in favor of the Payroll Account upon due notice that the appropriate payrolls have been approved by the proper committee and by the proper certifying authorities.

The Chief Financial Officer or the Borough Clerk are hereby designated as officers to sign payroll checks.

SECTION 3. WORKERS' COMPENSATION Salary payable while an employee is on compensation shall be the full amount of his/her salary less the amount payable for compensation

by the insurance carrier in that given payroll period. This arrangement shall be subject to review and approval for continuation by the Mayor and Council on a quarterly calendar.

SECTION 4. CONFIRMATION Any office or position named herein not heretofore established by ordinance of the Borough of Oradell is hereby established, ratified and confirmed.

SECTION 5. REPEALER All ordinances governing payment of salaries, wages and compensation heretofore enacted and inconsistent herewith are hereby expressly repealed.

SECTION 6. EFFECTIVE DATE This ordinance shall take effect when passed and published, as required by law, and shall be effective to January 1, 2021 as applicable for any and all individuals employed by the Borough of Oradell as of the date of final adoption.

Schedule A

SALARY NON-UNION 2021 COMPENSATION RANGES

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$5,000.00	\$5,000.00
Council Members	\$3,000.00	\$4,000.00
Chief of Police	\$170,000	\$190,000
Captain of Police	\$155,000	\$170,000
Police Lieutenant	\$150,000	\$167,000
PT Borough Administrator	\$45,000	\$65,000
Borough Clerk	\$100,000	\$120,000
Tax Collector P/T	\$17,000	\$18,000
Chief Financial Officer	\$100,000	\$121,000
Tax Assessor	\$20,000.00	\$25,000.00
Purchasing Agent	\$2500.00	\$5,000.00
Construction Code Official	\$8,000.00	\$25,000.00
Building Inspector	\$20,000.00	\$37,000.00
Building Sub-Code Official	\$5,500.00	\$11,000.00
Property Maintenance Official	\$9,000.00	\$13,000.00
Zoning Official	\$2,000.00	\$8,000.00
Planning Board Administrator	\$5,000.00	\$13,000.00
Zoning Board Administrator	\$5,000.00	\$13,000.00
Plumbing Sub-Code Official	\$5,000.00	\$12,000.00
Electrical Sub-Code Official	\$5,000.00	\$12,000.00
Elevator Sub-Code Official	\$2,500.00	\$5,000.00
Fire Sub-Code Official	\$5,000.00	\$9,000.00
Fire Prevention Official	\$7,500.00	\$15,000.00
Deputy Borough Clerk	\$55,000.00	\$75,000.00
Acting Superintendent Public Works	\$85,000.00	\$87,000.00
Superintendent of Public Works	\$100,000.00	\$110,000.00
C2 Collection License holder	\$3,000.00	\$4,000.00
Public Works Supervisor	\$50,000.00	\$70,000.00
Recreation Director	\$55,000.00	\$65,000.00
PT Recreation Director	\$40,000.00	\$45,000.00
Fire Inspector (3)	\$2,000.00	\$4,160.00
Part Time Clerical	\$13.30 /HR	\$14.50-\$30 /HR
Assistant (FT Confidential)	\$35,000.00	\$48,000.00
	\$14,000.00	\$16,000.00
Recreation Assistants (various)	\$8/HR	\$21/HR
Permanent Crossing Guard (w/benefits)	\$15.07 /HR	\$18.00 /HR
Permanent Crossing Guard (w/o benefits)	\$18.47 /HR	\$22.00 /HR
Substitute Crossing Guard	\$18.47 /HR	\$22.00 /HR
Temporary DPW Employees	\$7.00-\$15.00 /HR	\$7.57-\$16.25 /HR
Registrar	\$20 /HR	\$22.00 /HR
OPTV Chair	\$3,500.00	\$4,500.00
	\$18.29 /HR	\$20.00 /HR
Recording Secretary (Planning & Zoning)	\$125-\$200 / Session	\$135-\$250 / Session
Recording Secretary (Recreation & General)	\$50-\$200 / Session	\$54.00-\$250 / Session

PT Building Clerical
Bus Driver
OEM Coordinator

\$19.21 Hr
\$15 /HR
\$8,000.00

\$15,000
\$15.00-\$20.00 /HR
\$10,000.00