

**Meeting Minutes**  
**LIBRARY BOARD OF TRUSTEES**  
**Wednesday, April 13, 2022**  
**In Person**

**Called to Order: 7:38 PM**

**Regular Business**

Roll call

Present: John Trause, Sheila Sterling, Eileen Gabrielle, Jessica Holmes, Jim Lessersohn, Anne Sullivan, Joe Colella

Absent: Eric Mangol, Susan Jung, Miriam Yu

Approval of minutes: **EG / JC**

Meeting – March 9, 2022

Approval of financial reports – February 2022 (March 2022 to be reviewed again and approved at the next meeting) – and Transaction Reports (Bill Lists) – February & March 2022

Still some reconciliation work to do on financial reports. Updated reports will be forthcoming.

Accept February financials / transactions: **JH / EG**

Acceptance of March 2022 Director's Report **JH / AS**, Information Services Report, and Youth Services Librarian Report **EG / AS**

**Old Business**

Strategic Plan

**JT**: At upcoming 4/21 staff meeting staff will discuss and begin to implement. They may be able to help set up surveys, etc.

**SS**: Hoping to get survey process underway before summer begins.

Library Budget 2022 presentation follow-up

Budget updated to include full amount requested. **MY** informed the full council at council meeting last week. Council will be voting this upcoming Tuesday 4/20 (via **MY** text message to **SS**)

Renaming the Local History Room as "George M. Carter Local History Room"

**JT** now working with Friends of Library who will fund the event

Personnel Committee: Code of Conduct in Personnel Policy

**JT** notes for the board updated language in the policy, typed in blue.

Motion to Accept Revised Code of Conduct as amended **EG / AS**

**New Business**

**Public Portion**

**Closed Session**

Motion to Adjourn **EG / JL**

**8:32 PM**

**Next Board Meeting**      Wednesday, May 11, 2022