

Meeting Minutes
LIBRARY BOARD OF TRUSTEES
Wednesday, April 12, 2023
In-Person

Called to Order: 7:05 PM

Regular Business

Roll call

Present: John Trause, Sheila Sterling, Eileen Gabriele, Jessica Holmes, Jim Lessersohn, Anne Sullivan, Christina Gwynne, Megan Bozios, Michael Staff, Stephanie Biedermann

Absent: Megan Bozios, Michael Staff

Also Present: Carol Blakeslee, Youth Services Librarian; Amy Brancato (Alternate for Megan Bozios)

Approval of minutes: **EG | SB**
Meeting – March 8, 2023

Approval of financial reports – March 2022 – and Transaction Reports (Bill Lists) – March 2023 **JH | EG**

Acceptance of March 2023 Information Services Report and Youth Services Librarian Report
JH | EG

Acceptance of March 2023 Director's Report **EG | AS**

Correspondence

None.

Old Business

Strategic Plan — Focus Groups

SS: focus groups are completed.

JT has also met individually with **MS** and will meet with some of the other council members, Mayor Didio, and possibly **MB** to discuss expectations moving forward.

SS: Results of focus groups should be summarized.

Personnel Committee (38:00)

SS: Cuts recently made to desk asst. schedules in response to underestimated costs, made in consultation with **JT** and **CB**, with Junior Room cuts exceeding Adult Room.

CB: It's especially busy in Junior Room on the weekends and difficult to manage with just one attendant.

Committee will meet again tonight after the Board meeting.

Budget Committee

MS says via email that Kevin Harris, New Borough Administrator should be reaching out with official budget news.

JT: Chairs in teen room need replacement. **CB:** waiting for an estimate from Paragon (vendor) for cost of chairs.

NJ Makers Day: Friday, 3/24 – Sunday 3/26, 2023 – Follow Up

CB: Big success with 1500+ participants total over the weekend.

Lin Loh made sure every stand left extra kits to hand out at the Farmers Market this summer.

Wine & Wontons (OPL Foundation fundraiser): Saturday, April 22, 2023

Resolution to close the Library at 4:00 PM for set up

Storywalk

CB: Timing did not work out for this year. Plans on hold till 2024.

New Business

Personnel Policy: Absences from Work, Article X, 1. Paid Sick Leave, p. 18

JT: Personnel Committee had asked about the sick leave policy which is separate from the general personnel policy. The general personnel policy under “absences from work” should reference the additional sick leave policy. JT will make wording changes in this section of the policy and present to board a vote at next meeting.

Ellsworth Kelly Centennial Anniversary will be planned for either Saturday, May 20, 2023, 2:00 PM (following reception for the Local History Room dedication) or Wednesday, May 24, 2023.

JL: Notes that March stats indicate this is the 1st time post-pandemic that circulation of books has exceeded pre-pandemic levels. This includes Libby but not Hoopla audio/e-books.

Public Portion

Closed Session

Motion to Adjourn: EG |JH 8:32 PM

Next Board Meeting Wednesday, May 10, 2023