

Meeting Minutes
LIBRARY BOARD OF TRUSTEES
Wednesday, February 9, 2022
Virtual via Zoom

Called to Order: 7:36 PM

Regular Business

Roll call on Zoom

Present: John Trause, Jessica Holmes, Sheila Sterling, Anne Sullivan, Jim Lessersohn, Eric Mangol, Eileen Gabriele, Susan Jung, Miriam Yu, Joe Colella

Absent:

Approval of minutes:

Meeting – January 12, 2022 (**JH / AS**)

JL suggests clarification in wording of January 12, 2022 minutes in point #4 under **New Business** as follows: “In January, based on last year’s appropriation, library is bringing in \$60,000 in revenue but spending at a monthly rate of \$67,000.” Motion to revise minutes: **JL / AS**). **JH** will amend, and after **JL** approves his wording, send updated minutes to **JT** to replace the older version.

Approval of financial reports – January 2022 – and Transaction Reports (Bill Lists) – January 2022 **JC / MY**

Acceptance of January 2022, Information Services Report, and Youth Services Librarian Report **AS / MY**

Acceptance of January 2022 Director’s Report **MY / EG**

Correspondence

None.

Old Business

Strategic Plan and Return of Funds – John wrote to NJ State Library to follow up but has nothing new to report. He will write again on Monday 2/14. 45-day mark is coming up soon, the deadline by which NJ State Library is supposed to reply.

Library Budget 2022 presentation on Tuesday February 15, 2022 at 7 PM, Boro Hall: **JT**: thank you to Jim, Eileen, Anne for work on the presentation.

JL walks the board through the presentation.

Acceptance of 2022 Library Budget presentation **JL / AS**

SS: Makers Day – Can be held in person this year, as town buildings are resuming full operations in early March. **JT:** still wants masks mandatory, but can resume unlimited time spent in the library. John will put info on the website.

As per Carol Blakeslee: Institute a signup schedule for Makers Day, so people come in staggered w/ timed entries. Makers Day will be held Saturday March 26th.

EM: If a flyer is created for Makers Day, send to him so he can give out to kids at OPS and promote the event.

New Business

Library administrative assistant is leaving position for a similar one at Paramus Library. Luncheon in her honor is Thursday 2/17, also her last day of work.

JT has found a good candidate for her replacement.

MY: Reminder about PSEG light fixtures grant – pursue? All that is needed is 12 months PSEG bills.

MY: Town fireworks held this year on 7/3/22. Seniors party held this year on 12/8/22. Five concerts to be held in town this summer. Family Day will resume in September.

Public Portion

Closed Session

Motion to go to closed session (8:37 PM) **JL / MY**

[**EM** departs board meeting 9:05 PM]

Motion to come out of closed session (10:03 PM) **MY / AS**

Motion to adjourn **MY / EG**

Meeting ends 10:07 PM

Next Board Meeting Wednesday, March 9, 2022