

MINUTES
LIBRARY BOARD OF TRUSTEES
Wednesday, October 13, 2021
Virtual via Zoom

Regular Business

Roll call on Zoom:

- Present: John Trause / Sheila Sterling / Susan Jung / Eileen Gabrielle / Eric Mangol / Joe Colella / Jessica Holmes/ Miriam Yu / Jim Lessersohn / Laura Lyons (Attended beginning of meeting to swear in Jessica Holmes)
- Absent: Anne Sullivan
- Jessica Holmes sworn in as Library Board Member (by Municipal Clerk / Borough Administrator Laura Lyons)

Approval of minutes:

Meeting – September 8, 2021

Motion to approve minutes and amend title 'Agenda' to 'Minutes' (Miriam/Eileen)

Approval of financial reports: – September 2021 – and Transaction Reports (Bill Lists) – September 2021

- Equipment Maintenance is less than budgeted due to reduced computer maintenance fee - fees in past is from work that had been done / BCCLS bill changes every year and we budgeted more than needed
- Motion to approve (Eileen/Miriam)

Acceptance of September 2021 Director's Report, Information Services Report, and Youth Services Librarian Report

- Motion to approve YS and IS Report (Eric / Susan) Youth Services Report
- Director's Report: Certificate of Insurance for performers curated to perform for the library— Miriam will discuss with the Borough Council and insurance adjuster during their next closed meeting and will give us an update at next month's meeting.
- Motion to approve Director's Report (James / Eileen)

Correspondence

- None

Old Business

- Library Holiday and Early Closing Schedule – When the borough and schools are observing Juneteenth 2022 - Still unknown

- Strategic Plan - Transfer of funds / we voted to return funds / We need to send a strategic plan and meet all criteria for the state library to approve the transfer
- Mission Statement: The Oradell Public Library provides free and equitable access for its community's informational, educational and recreational needs and interests, and ensures the preservation and transmission of Oradell's history.
- Vision Statement: The Oradell Public Library is the "Heart of the Community", providing learning materials, educational programming and entertainment to borough residents of all ages and demographic groups, including easy access to materials not included in its collections. The library also serves as the repository for the borough's rich history.
- Staff recommendations: None

New Business

- None

Public Portion

- None

Closed Session

- None

Next Board Meeting

Wednesday, November 10, 2021