

Meeting Minutes
LIBRARY BOARD OF TRUSTEES
Wednesday, May 10, 2023
In-Person

Called to Order: 7:10 PM

Regular Business

Roll call

Present: John Trause, Sheila Sterling, Eileen Gabriele, Jessica Holmes, Christina Gwynne, Stephanie Biedermann

Absent: Anne Sullivan, Michael Staff, Jim Lessersohn, Megan Bozios

Also Present: Carol Blakeslee, Youth Librarian

Approval of minutes:

Meeting – April 12, 2023 **SB | EG**

Approval of financial reports – April 2022 – and Transaction Reports (Bill Lists) – April 2023
EG | JH

Acceptance of April 2023 Information Services Report and Youth Services Librarian Report **CG**
| SB

Acceptance of April 2023 Director's Report **JH | EG**

Correspondence

SS: received phone call complaint from elderly patron who once used the back office typewriter (approx. 6-8 mos. ago) as a special accommodation. **JT** had allowed him access, but informed him that this was a one-time situation at the time. Patron was upset he could not be accommodated a second time recently and went to another library who also accommodated him one time. **SS:** If possible to accommodate a member of the public, suggest trying to work with the person, be flexible

Old Business

Strategic Plan – Focus Groups

JT: Working on summaries. Still needs to set up individual interviews

Personnel Committee

Meeting again tonight after board meeting. Desk asst. hours were cut.

Library Budget 2023

Library budget for 2023 seems as if it will be \$25,000 less than the board asked for. **SS & JL:** both spoke at the 4/25/23 M&C meeting asking for the restoration of these funds to this year's budget.

Wine & Wontons (Oradell Public Library Foundation fundraiser): Saturday, April 22, 2023 – Follow up

Successful evening. Final numbers not in yet but online sales helped ticket selling. OLF raised the money so it cannot be used for operations but will be used for children's tech, furnishings, etc.

Personnel Policy: Absences from Work, Article X, 1. Paid Sick Leave, page 18

At 4/12/23 board meeting, it was noted that the p/t sick policy was not included in the general library staff sick policy. JT reworded the policy so it is also inclusive of the p/t sick policy

Motion to adopt revised policy language: **SB | JH**

Dedication to George Carter. Saturday 5/20 at 1 PM

Ellsworth Kelly Centennial Anniversary. Schedule for Saturday, May 27, 2023 at 1 PM

New Business

Sunday 5/14/23 is Mother's Day and the two people scheduled to work are unavailable. Due to this staff shortage the library cannot open that day.

Public Portion

Closed Session

Motion to Adjourn: EG | SB 8:42 PM

Next Board Meeting Wednesday, June 14, 2023