

MINUTES
LIBRARY BOARD OF TRUSTEES
Thursday, August 12, 2021
Virtual via Zoom

Regular Business

Roll call on Zoom:

- **Present:** Sheila Sterling, Jim Lessersohn, Anne Sullivan, John Trause, Miriam Yu, Susan Jung, Joe Colella, Eileen Gabrielle

Absent: Eric Mangol

Approval of minutes: Meeting – July 31, 2021 (MY/AS)

Approval of financial reports – July 2021 – and Transaction Reports (Bill Lists) – July 2021 (MY/EG)

- A. Expenses as expected or slightly higher, except payroll, since we were closed more in 2020 during spring/summer, and had Youth Services position earlier in the year.
- B. P&L: Appropriation reduced to \$716k from \$726k, despite the increase in minimum wage.
- C. Bought more materials this year, because the library is open again.

Acceptance of July 2021 Information Services Report, and Youth Services Librarian Report (EG/AS)

Acceptance of July 2021 Director's Report (EG/AS)

Correspondence

- Email message from Joel Gitnick Thursday, July 29, 2021 re: \$10,000 budget cut

OLD BUSINESS

Return of Funds resolution: Motion to accept \$11,335 transfer of funds back to borough. EG, AS

- Board approves, sent to State for review, after State approval, arrange for return of funds back to the borough.

Carol Blakesley: Oradell For All (w/ Councilmember Tracy Schoenberg + 4 parents in town with children with special needs): Services for people with special needs.

- Creating programs that meet specific needs on personal level

- Ordered book on creating a more inclusionary library, reached out to Bergen Community College (BCC) & directors of special services at River Dell High School (RDHS) and Oradell Public School (OPS).
- New book club to select books
- Bring in performers that are sensitive to young children who are sensitive or hypersensitive to overstimulation
- Game Night, fun activity for residents in need to help them feel included
- For children, young adults, adults

Personnel Policy – Vacation: “Part-time employees who are scheduled for more than 25 hours per week will be entitled to two pro-rated weeks vacation after one year of employment.” Proposed change to remove his clause.

Staff recommendations: Bonuses for staff members who worked during the pandemic while we were shut down. After November, we can move money around to fund such bonuses. For discussion at a later date.

Finance: Budget meeting in September with Jim Lessersohn, Miriam Yu (Finance Chair), and Mayor Didio re: 2022 budget

Capital investment, services, etc. (Envisionware, generator)

- **Envisionware registration for public computer use:** This software for public computers allows scheduling of patrons using the public computers without the Library staff having to monitor the use of the public computers.

New Business

- New Board Member discussion.

Public Portion: None

Closed Session: None

Next Board Meeting Wednesday, September 8, 2021