

BOROUGH OF  
***ORADELL***  
***BUILDING DEPARTMENT***

**ZONING PERMIT**  
**APPLICATION and INSTRUCTIONS**

**INSTRUCTIONS**

**1. Completely fill out, sign, and date the attached form. Include a check for \$35.00 payable to the Borough of Oradell.**

**Please follow these directions exactly, or your application will be returned to you. This will delay the reviewing process.**

**2. Attach a recent or re certified copy of your survey or plot plan ( not more than 5 years old ) with the proposed construction drawn and highlighted on the survey. Make sure the scale is accurate ( no enlarged or reduced copies).**

- All surveys shall be 1:10 or 1:20 *only*
- Draw in and highlight the construction that you are applying for.
- Label the dimensions of the structure.
- Label the distances from all structures ( new and old, to your front, sides and rear property lines).
- Label the square footage of the structure.
- Your survey must reflect what is on your property.
- Be sure your name, address, and correct Block and Lot number are on the survey.
- Depending on the slope of the land and or fresh water encroachment, a topographical map may be required also NJDEP approval will be required if you are within 150 feet of these waterways.

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**3. Complete the attached worksheet with all calculations.**

**4. The Zoning determination will be made within 10 days. Your building permit application cannot be accepted or processed until after Zoning has been approved. The Building Department has 20 business days to process a building permit that is deemed complete and has obtained all prior approvals.**

**5. The Zoning Official is available to discuss applications, but cannot calculate percentages for you. To schedule an appointment, please call 201-261-8005**

**6. For further detailed information, see Borough of Oradell Codes, General legislation, Chapter 240, Article VII**

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**APPLICATION FOR ZONING PERMIT**

Plans must be submitted with this application -- FEE: \$ 35.00 \_\_\_\_\_

Date Submitted \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Telephone: \_\_\_\_\_

Zone: \_\_\_\_\_

Name and Address of owner

If different from above: \_\_\_\_\_

**TYPE OF APPLICATION**

Check	Project	Length x Width x Height	Circle Appropriate
	NEW ONE FAMILY DWELLING		
	NEW TWO FAMILY DWELLING		
	CONVERSION		
	ADDITION		
	GARAGE		Attached or Detached
	DECK		New – Replacement – Expansion
	PATIO		New – Replacement – Expansion
	SHED		New – Replacement – Expansion
	RETAINING WALL		New – Replacement – Expansion
	FENCE		New – Replacement – Expansion
	FENCE (Pool)		New – Replacement – Expansion
	DRIVEWAY		New – Replacement – Expansion
	SWIMMING POOL		Above ground or In ground
	HOT TUB etc..		
	OTHER ( specify)		

**State in detail the request for the application:**

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BOROUGH OF  
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**ZONING REVIEW**  
**WORKSHEET**

<b><u>AREAS OF CONCERN</u></b>	<b><u>REQUIRED</u></b>	<b><u>EXISTING</u></b>	<b><u>PROPOSED</u></b>
ZONE	<b>X</b>		<b>X</b>
LOT SIZE			<b>X</b>
FRONTAGE			<b>X</b>
DEPTH			<b>X</b>
FRONT YARD SET BACK			
SIDE YARD SET BACK			
TOTAL SIDE YARD SET BACK			
REAR YARD SET BACK	25FT OR 25% OF DEPTH		
HEIGHT OF STRUCTURE			
BUILDING COVERAGE			
LOT COVERAGE			
FLOOR AREA RATIO			
SIZE OF MAIN STRUCTURE			
HEIGHT OF MAIN STRUCTURE	_____ (MAX 32 FT)		
SIZE OF GARAGE	_____ (MAX 600 SQ FT)		
HEIGHT OF GARAGE	_____ (MAX 15 FT)		
# OF GARAGES	_____ (MAX. 3)		
# OF ACCESSORY STRUCTURES	____ (MAX 2/ ONLY 1 SHED)		

**PASSED:**

**FAILED:**

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\_\_\_\_\_ Zoning Officer

\_\_\_\_\_ Date