

Minutes
LIBRARY BOARD OF TRUSTEES
Tuesday, May 11, 2016

Attendees: Eileen Gabrielle, Jim Lessersohn, Ed Pflieger, Anne Sullivan, Carol Blakeslee (CAB), Claire Beslow, John Trause

Absent: Sheila Sterling, Joe Colella

Regular Business

A. Approval of minutes:

Regular meeting – April 12, 2016 (AS, CB)

B. Approval of financial reports and Transaction Reports (Bill Lists) – April 2016 (CB, CAB)

1. Went over Expenses—John elaborated on some of the items
2. Balance Sheet
3. Reviewed the Income-Expenses report a bit more—John would like us to break it down a bit more
4. Nothing unusual in the checks this month

C. Acceptance of April 2016 Director's Report, Information Services, and Youth Services (CB, CAB)

1. Youth and Informations Librarians Reports (CB, CAB)
 - a. Discussed some of the points in Youth Librarian's report
 - 1) Solar panels
 - 2) \$250 "prize" from State Library Association
2. Director's Report (CB, CAB)
 - a. John added some comments to his report
 - 1) Talked a bit further about the leak in the air conditioning system—will either repair or replace the compressors
 - 2) BCCLS will be installing new switches in the telecommunications system; then the Oradell Public Library Foundation may help us get scanners so we are able to scan library cards from patrons' phones
 - 3) John went to an event where he met Ellsworth Kelly's widower Jack Shear and aid that it was a wonderful presentation. Jack Shear was happy to see John.

D. Quarterly feature: Advocacy Action Sheet (BCCLS Trustee Education Committee): None this month.

Correspondence

Old Business

A. Budget Presentation follow-up

1. The budget passed and we are receiving everything that we asked for
2. Best budget season the Council had in years—they did not exceed the 2% gap, even considering a number of new programs and did not have to dip into surplus

3. Jim suggested that we pass a resolution thanking the Mayor and Council for their support with regard to the budget—"letter of gratitude and appreciation for making the appropriation for this year in the full amount that we requested. This enables us to stay open on Sundays, restore Thursday evenings and a full time children's librarian and to begin restoring the budgets for books and other collections."
 4. (JL, EG)
 5. John would like to move forward on the following:
 - a. Restore Thursday evening hours on the first Thursday in June;
 - b. Restore Saturday and Sunday hours in June;
 - c. Library will be closed Saturday and Sunday in July and August and will reopen on weekends after Labor Day
 - d. Have the full-time Children's Librarian position commence in June
- B. Drop Video Rental fees
1. Sheila asked that we try to track those fines so we have a better handle of what we are receiving in video fines
 2. Talked about ways to better track the fees and fines; Eileen suggested that we ask the staff for suggestions on how they might most efficiently do this
 3. Talked again about the feasibility of simply eliminating the video rental fees
- C. Filling vacant Library Board seat – no update

New Business

- A. The Library director reported that the Library closed on Mother's Day (Sunday, May 8, 2016) – the Board vote taken by email.
- B. Library closed on Sunday of Memorial Day Weekend (May 29, 2016) – Ratified. (CB, CAB)
- C. Nerf Battle for Teen Advisory Board (students in grades 6-12) — would like to do this when Library is closed – following their summer theme of health and fitness.
 1. Carol will do some research on insurance issues and similar programs are run at other Libraries
 2. This would be sponsored by the Friends
- D. Carol told us that Robin suggested having former teachers come in periodically to lead the "Story time"; perhaps will start with Mrs. Miele—beginning (and hopefully continuing) on a volunteer basis
- E. Talked about John and the Foundation's research into getting more shelving in the Junior and Young Adult rooms; they are looking further at the top three proposals; Anne asked if they might be able to provide illustrations rather than just submitted narrative in the proposals
- F. Pocketbook Bingo
 1. St Joseph's Church Social Concerns Committee did this and raised \$8000; Carol will try to reach out to someone there;
 2. Anne saw a similar program in Emerson benefitting stray cats
 3. Eileen talked with someone who does this sort of party with Swarovski crystal jewelry, and she said that if we do this program, she'd be happy to participate

4. Carol talked about setting up free-standing book boxes (Little Free Library program) in key points in Oradell as a community service

G. Pierce, Eillen's son, is going to help out in the Library trying to find grants as a summer intern

Public Portion

Meeting Adjourned 9:05 (CB, CAB)

Next Board Meeting Wednesday, June 8, 2016