

Oradell Public Library Board of Trustees
July 8, 2015

Present: John, Trause, Sheila Sterling, Ann Sullivan, Claire Beslow, Carol Blakeslee (CAB), Ed Pfludging

Absent: Jim Lessersohn, Eileen Gabrielle

Regular Business:

1. Approval of Minutes of the June 2015 meeting (AS,CAB)
2. Approval of Financials- June 2015 (CB, CAB)
 - a. Went over Balance Sheet; Petty Cash Statement; Income and Expense vs. Budget comparison-January through June (we're in a better place at this time this year than we were at this time last year); Income/Expenses to Date vs. early Budget (seems to be in line with last year); Transaction Report
3. Acceptance of Information Services and Youth Services Report (CB, AS)
 - a. Robin requested that the Junior Room be opening in the evenings-we discussed this; we still have evening programs; we recognize that we have financial constraints and John hopes that at some time we are able to reinstate all of our hours; we discussed this
4. Acceptance of June 2015 Director's Report (AS,CB)
 - a. Cameras and air conditioning unit are still on order
5. In case we do not meet in August, we are approving funding not to exceed \$25,000 for expenditures for August 2015 at this time (AS, CAB)
6. Quarterly feature: Advocacy Action Sheet (BCCLS Advocacy Committee): None this month

Correspondence

Old Business:

1. Customer Service
 - a. Committee (Eileen, Sheila and John) met and discussed findings in the survey; they identified issues that could be easily be, or have already been, addressed. Eileen is formulating a communications plan for disseminating this information which will be introduced in the fall
 - 1) Positive comments and complaints fell into three categories: hours, the collection, customer service
 - 2) John is looking into a customer service training to be held here for ½ day in the fall

New Business:

1. Discussed having a reception on Sunday, September 13—or whatever the re-opening date for Sunday hours is determined—from 1-3 (the Library will be open from 1-5)
 - a. Carol suggested serving ice cream “sundaes” in honor of the “Sunday” re-opening
2. Library grounds (volunteer landscaper) —discussed some options of landscapers for John to contact; the compensation would be recognition in the form of a sign placed on the grounds recognizing the generosity of the volunteer; Carol moved to seek a local landscaper to volunteer to enhance and maintain the landscaping around the Library – the DPW does the cutting--(CAB, CB)

Public Portion:

Meeting adjourned 9:05 p.m. (EP, AS)

Next Board Meeting Wednesday, September 9, 2015

The meeting was adjourned at pm (CB, AS)

Respectfully submitted,
Claire Beslow