

Oradell Public Library Board of Trustees
April 8, 2015

Present: John, Trause, Sheila Sterling, Ann Sullivan, Ed Pflieger, Jim Lessersohn, Claire Beslow, Carol Blakeslee (CAB)

Absent: Amy Syracuse (AES), Eileen Gabrielle

Regular Business:

1. Photograph of Trustees (picture not taken because one of the trustees was absent)—postponed again because of some Trustees were absent
2. Approval of Minutes of the March (AS, CAB)
3. Approval of Financials (CB, CAB)
 - a. Went over various line items
4. Acceptance of Information Services and Youth Services Report (CB, CAB)
5. Acceptance of March 2015 Director's Report (CB, CAB)
6. No BCCLS Advocacy Committee report this month

Correspondence

Old Business:

1. Customer Service
2. Library Budget presentation – follow-up
 - Ed updated us on what happened at the Budget meeting—unfortunately Ed was not able to attend the meeting; while he encouraged the other Council members to support the Library budget increases.
 - Jim questioned the newspaper article on the Budget; he will bring it to the next Council meeting
3. Youth Services Librarian, Junior Room Technology Projects, and Makerspace
 - Robin Rockman came to speak with us about the technology projects and the Makerspace event
 - Robin distributed a list of the technology she is interested in purchasing and then discussed the value to the entire Library—both children and adults
4. Respondent to Patron Experience Survey and our legal responsibilities

New Business:

1. We determined, based on the Circulation Manager's request, that we should add a desk assistant on Mondays from 4:30 – 7 p. m. and Saturdays 10 a. m. – 12 noon – effective May 1, 2015 @ \$1600 (for the remaining 8 months of the year)
2. We are also going to give raises to the entire staff – effective May 1 @ \$6300 (for the remaining 8 months of the year)

3. We need to cut seven (7) hours a week to make up the difference in cost-John will discuss with the staff which hours might be least painful to cut
4. Sheila requested that we reinstate the six (6) Saturdays we had cut last year
5. Went over the proposed budget

The following cuts were made (to the budget):

- raises (which are being reinstated),
- reduce Thursday evenings,
- reduce Sunday afternoons,
- reduce Saturday afternoons,
- reduce materials and utilities

Public Portion

1. Donna Sweatlock (who has been here for 20 years) spoke re: change of policy, from three (3) people being in the building at all times to now two (2) people in the building at all times. She, and other staff members, are very uncomfortable with that; this is most significant on Mondays from 4:30 p. m. to 7 p. m.
2. Saturday mornings can also be a challenge—could use more coverage, especially from 10 a. m. to 12 noon

Closed Session (JL,CB)

Next Board Meeting Wednesday, May 13, 2015

The meeting was adjourned at 9:45 p. m. (CB, CAB)

Respectfully submitted,
Claire Beslow