

Meeting Minutes
LIBRARY BOARD OF TRUSTEES
Wednesday, July 12, 2023
In-Person

Called to Order: 7:15 PM

Regular Business

Roll call

Present: John Trause, Sheila Sterling, Jessica Holmes, Anne Sullivan, Christina Gwynne, Stephanie Biedermann, Jim Lessersohn

[Jim Lessersohn arrived 7:30 PM]

Absent: Eileen Gabriele, Megan Bozios, Michael Staff

Approval of minutes:

Meeting – June 14, 2023 **AS | JH**

Approval of financial reports – June 2022 – and Transaction Reports (Bill Lists) – June 2023
SB | JH

Acceptance of June 2023 Information Services Report and Youth Services Librarian Report
CG | SB

Acceptance of June 2023 Director's Report
JH | SB

Correspondence

None.

Old Business

Strategic Plan – Focus Groups and Interviews

JT: Still working on summarizing the focus group responses. He is also currently interviewing mayor & council. Upcoming interviews include Mayor Didio and Councilman Jannicelli.

CG: Follow up inquiry on whether library has yet obtained a defibrillator? **JT:** Will follow up with **MS** on status.

New Business

Motion to meet in September and cancel August 9th meeting. Authorization for **JT** to approve vouchers and for bookkeeper write checks up to the amount of \$25,000. **AS | JH**

CG: Inquiry into safety protocols in place within the library. **JT:** Explains some protocols and safety training staff undergo.

JL: Proposes an idea where BCCLS would become a repository for DVD collections as a way to preserve films. A reference library of films rather than a circulating library. **JT** suggests **JL** write a prospectus outlining his ideas for further consideration and possible discussion with BCCLS.

Public Portion

Closed Session

Adjourn: 9:04 AS | SB

Next Board Meeting Wednesday, September 13, 2023